

MINUTES

Seattle City Employees' Retirement System Regular Board Meeting

Wednesday, October 7, 2009 – 9:00 a.m.
Pacific Building, 10th Floor

Present: Jean Godden, Dwight Dively, Frank Mathews Mark McDermott, Lou Walter, Mary Norris, and Rod Rich

Also Present: Walt North (ARSCE); Robert Sugden (ARSCE/RCLEA); Gwen Jensen (ARSCE); Barbara Graham (ARSCE); Bill Kruller (ARSCE); Ken Yeager (Retiree); Laurie Tish (Moss Adams); William Song, Esq. (Song Mondress); Carlton Seu, Esq. (City Attorney's Office), Cecelia M. Carter (SCERS).

Chairperson Jean Godden called the meeting to order at 9:00 a.m.

Public Comment: *there being none.*

Minutes:

Motion: Upon motion by Dwight Dively, seconded by Lou Walter, the Retirement Board approved the minutes from the September 9, 2009 Retirement Board meeting.

Ratification of Retired Payroll, Office Payroll, Other Payments and Withdrawals:

Information: The following items represent normal expenses and nothing extraordinary.

Service	\$ 8,016,459.04
Beneficiary	\$ 886,995.34
Disability	\$ 72,185.12
Pension Payroll – PPE September 30, 2009	\$ 8,975,639.50
Office Payroll – PPE August 4th & 18th, 2009	\$ 50,591.58
Vouchers Processed – August 31, 2009	\$ 611,375.70*
* \$14,460.80 Expert and Consultant Services	

Immediate Withdrawals of Contributions for the month of September 2009:

<i>Member</i>	<i>Department Name</i>	<i>Position</i>
Andes, Bachel Lee	Housing	Counselor
Ballou, Stephanie R	Intergovernmental Relation	Administrative Support Asst
Bashore, David C	City Light	Meter Reader
Carroll, John W	City Light	Sr. Safety and Health Specialist
Cleek, Michael J	SeaTran	Emergency Worker
Etienne, Dana Alan	SPU	Water Pipe Worker
Gower, Shirl	Seattle Center	Stage Tech
Huff, Elisabeth A	Police	School Cross Guard
Klein, Phillip A	DOIT	Sr. System Analyst
Lewis, Charles B	City Light	Laborer
Lindahl, Keith C	Parks	Life Guard

<i>Member</i>	<i>Department Name</i>	<i>Position</i>
McCormick, Kathryn A	Muni Court	Administrative Specialist I
McDaniels, Jane Norquist	Library	Administrative Secretary
Miller, Sylvia A	Personnel	Industrial Insurance Claim Spec
Morse, Katrina Louise	Library	Library Associate II
Moss, Heather Tamu	TES	Strategic Advisor I
Petrich, Cassandra B	Personnel	Hydro Maintenance Worker
Rebugio, Liezl T	HSD	H.S. Coordinator
Romine, Courtney Marjorie	Library	Library Associate I
Ryan, Tony	DOIT	Info Tech Prof
Smith, Andrey Marie	City Light	Tour Guide
Star, Sharon Kay	Neighborhood	Administrative Specialist II
Towles, Jr., Stokley P	Library	Librarian
Van Patten, John William	SPU	Utility Account Rep I
Walsh, Nadine J	SeaTran	Laborer

25 Withdrawals for a total of: \$ 389,922.75

Motion: Upon motion by Dwight Dively, seconded by Lou Walter, the Retirement Board ratified the Retiree Payroll, Office Payroll, other Payments and Withdrawals.

William Song, Carlton Seu, and Mark McDermott joined the meeting at 9:03 a.m.

Ratification of Service Retirements:

Information: The following list represents the retirements that have been processed since the last Retirement Board meeting.

<i>Retiree</i>	<i>Retire Date</i>	<i>Years Service</i>	<i>Days Service</i>	<i>Department Name</i>	<i>Position</i>	<i>Age</i>
Dailing, Joan Patricia	08/12/09	21	362	City Light	Customer Service Rep	60
Hagarty, Roger Anthony	09/02/09	18	78	Police	Vested - Police	60
Hansen, Diane M	09/02/09	31	295	Fire	Strat. Advsr 3, General Govt	55
Houlihan, Carol A	09/01/09	14	120	Health	Vested- Health	64
Kelly, Carol A	09/01/09	16	235	Police	Vested - Police	64
Nakatsu, Kenneth J.	09/02/09	31	44	ESD	Executive 4	61
Perry, Sheryl A	08/27/09	13	299	Police	Vested-Police	62
Rough, Douglas H.	09/02/09	29	348	City Light	Power Marketer	53
Seldal, Ronny Dean	09/02/09	20	16	SPU	Info Tech Prof	61
Sellin, Charlotte A.	09/01/09	2	199	City Light	Vested-City Light	67
Snyder, Stephen L.	08/25/09	30	269	Parks	Maintenance Laborer	55
Tugublimas, Eric T	09/02/09	30	353	Fleets & Facilities	Administrative Specialist III	51
Weight, Maureen M	09/05/09	1	309	Human Services	Administrative Specialist 1	63

Motion: Upon motion by Dwight Dively, seconded by Frank Mathews, the Retirement Board approved and ratified the service retirements listed above, pending final review.

For the month of September: 32 new members entered the System, 13 retired from the System, there were 5 retirement continuations due to death of retiree, 0 retirement adjustments due to social security payments beginning; 0 C-option expiration and 25 others terminated City employment.

Ratification of Investment Transactions and Statement of Securities and Cash:

Information: Provided in the Retirement Board packet is the Investment Summary reports that represent the transaction summary and the market value of the investments as of August 31, 2009. (*Attachment #2*)

Motion: Upon motion by Dwight Dively, seconded by Lou Walter, the Retirement Board accepts the Investment Summary report.

Investment Committee Report:

Information: The Investment Committee is scheduled to next meet at noon on Thursday, October 29, 2009 in the Retirement Office.

- Report on the Investment Committee meeting held September 24, 2009.

Executive Director Report:

- An Imperium due diligence will be scheduled soon. A couple of members from the Board will accompany Ms. Carter to visit the facility.
- Board educational retreat is scheduled for December 11, 2009 in town. This will be an all-day session.

Old Business:

(1) Status of Benefit Enhancements

Information: The **estimated** current funding level of the Retirement Fund is: 63.77% as of August 31, 2009

The above amount is an estimate calculated each month by the Retirement Office staff. As provided by Ordinance 120685, changes to the Floor COLA will occur once the funding level has reached at least 100% and has been confirmed by the Board after commissioning an actuarial valuation.

(2) Follow up on 2008 Audit Results

Laurie Tish of Moss Adams answered questions regarding the 2008 Audit result.

- 2007 Audit letter stated a need to monitor alternative investments more robustly.
- 2008 findings necessitated the need for additional staff to ensure robust monitoring.
 - Offer made to individual for the investment position to begin October 14, 2009.

New Business:

None

The Board reserves the right to enter into executive session if necessary.

Motion: Upon motion by Jean Godden, seconded by Dwight Dively, the Board went into Executive Session at 9:30 a.m.

The Board entered into Executive Session to discuss:

1. Real Estate options for Retirement System
2. Certain Employees Contributions
3. Proposed Investment Litigation

Dwight Dively and Mark McDermott left the meeting at 10:20 a.m. as the Board ended the Executive session.

Motion:	Upon motion by Rod Rich, seconded by Lou Walter, the Board came out of Executive Session at 10:20 a.m.
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Proposed Motion:	Upon motion by Lou Walter, seconded by Rod Rich, the Retirement Board voted to authorize the Executive Director to coordinate with legal counsel the negotiation of a Lease Agreement and the subsequent submission to the City Council for an Ordinance to sanction the Lease Agreement for office space in Pacific Building, Seattle, Washington 98104.
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Adjournment:

Motion:	Upon motion by Rod Rich, seconded by Lou Walter, the Retirement Board voted to adjourn the meeting at 10:22 a.m.
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Mark McDermott, Secretary